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|  | JOINT OCCUPATIONAL HEALTH & SAFETY COMMITTEE  August 13, 2020  Zoom |

**Notes**

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|  | ***Present*** | ***Regrets*** |  | ***Present*** | ***Regrets*** |
| Kristine Monk (Admin) | x |  | Chris Alemany (VIUFA) |  | x |
| Robert Okashimo (Admin) C | x |  | Jessie Key (VIUFA) | x |  |
| Dale Baumel (BCGEU) |  |  | Cheryl Cave (VIUSU) |  | x |
| Daryl Pushor (BCGEU) | x |  | Kim Sharpe (HSS) |  | x |
| Kordell Bergen (CUPE) | x |  | Erin Bascom (HSS) | x |  |
| Tiffany McLaughlin (CUPE) | x |  | Margot Croft *recorder* | x |  |

1. **Approval of Agenda**

The agenda was approved as circulated.

1. **Approval of Minutes from July**

Minutes were approved as circulated.

1. **Business arising from previous Minutes**

No business from previous minutes.

1. **COVID Update**

Restart Planning

Rob shared the most recent presentation he made to the Operational Continuity Committee (OCC). The presentation outlined information that can be found on VIU’s [COVID-19 Information and Updates web page](https://adm.viu.ca/health-and-safety/covid-19) as well as the [COVID 19 Health and Safety Planning web page](https://adm.viu.ca/health-and-safety/covid-19-health-and-safety-planning).

It’s anticipated that limited internal VIU activities and events will resume around September 1 and limited external activities and events will resume around October 1. These dates are very much dependent on developing situations in the community and province.

Generally, there will be a phased return to campus through to November and it’s likely that on-campus days will be blended with remote working situations depending on faculty/department need. Faculties/Divisions are required to develop an intake plan that’s reviewed by the OCC. A Worksite Safety Plan is also developed and reviewed by Health & Safety, and then the plan is signed off by the Dean/Director of the Faculty/Division. This mirrors faculty instructional plans.

As face-to-face interaction ramps up in September, H&S folks will be available to field questions/concerns that faculties may have. Further, H&S will be doing random inspections to make sure safety plans are being followed. This is to ensure VIU is well prepared if/when WorkSafe inspectors come to check.

Too, COVID Safety ambassadors, who will promote visual presence/awareness/reminders will be on hand at campus and there will be check in information centres.

An intake process for external events will start September 1.

Campus signage is being worked on and intended to be complete next week.

1. **Follow-Up on Action Items**

No action items for follow up.

1. **Updates from Local Health and Safety Committees**

The PR committee met. That campus is preparing return to work plans and managing significant managerial shifts.

1. **Report from Health and Safety**

H&S has been focussed on COVID work, but events such as Shakeout ([October 15, 2020](https://www.shakeoutbc.ca/)) are in the developmental phase.

1. **Jurisdictional Reports**

***BCGEU*** no information to report

***CUPE*** no information to report

***VIUFA*** no information to report

***VIUSU*** no information to report

1. **Review of Reports**
   1. Incident Report – July

Reviewed with no further comment.

* 1. WorkSafe Inspection Reports

No report for review.

* 1. Incident/Accident & Investigation Summary Report

No report for review.

* 1. Special Reports

No report for review.

* 1. Safety Tour Report

No report for review.

1. **New Business**

Members are asked to forward teaching/standing commitment schedules to Margot so that fall and spring meetings can be scheduled.

1. **Information Items and Correspondence**

There were no information nor correspondence items for review.

Adjourned 10:35

**Next Meeting**

Monday, September 21

11:45-12:45

Via Zoom (link to follow)