**JOINT OCCUPATIONAL HEALTH & SAFETY COMMITTEE**

Wednesday, February 14, 2024, 12:00 –1:00

B250 R308 OR [Virtual (Teams)](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjA0ZjljM2QtZjFmMy00ODQ5LWE5ZTYtNWVkYmY2N2M0ZjNj%40thread.v2/0?context=%7b%22Tid%22%3a%22128dfef5-fdd5-4cfc-be19-3679ed0271ce%22%2c%22Oid%22%3a%22a849f3bc-e6aa-4d30-b6c7-156320608cbc%22%7d)

**Agenda**

1. **Approval of Agenda**
2. **Approval of Minutes from January 17, 2024** Attachment 1
3. **Business arising from previous Minutes**
4. **Follow-Up on Action Items**
   1. Health & Safety participation in Facilities H&S meetings – Rob B
5. **Updates from Local Health and Safety Committees**
6. **Report from Health and Safety**
7. **Jurisdictional Reports**

BCGEU

CUPE

VIUFA

VIUSU

1. **Review of Reports**
   1. Incident Report – January Attachment 2
   2. Injury Report – January Attachment 3
   3. Investigation Corrective Actions Report -- January Attachment 4
   4. WorkSafe Inspection Reports – No report for review
   5. Incident/Accident & Investigation Summary Report – No report for review
   6. Special Reports – No report for review
   7. Safety Tour Report – No report for review
2. **New Business**
   1. Trades Risk Assessment Attachment 5
   2. B150 Handbook Attachment6
   3. B355 Construction Dust Exposure
   4. Safety App Updates
3. **Information Items and Correspondence**

Adjournment

**Next Meeting**

Wednesday, March 13, 12:00-1:00

B185 R138 OR [Virtual (Teams)](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjQ3ZmQ4NTktZjBmZC00OTQyLWE1ZDQtZTk5OGViNWJjMzhl%40thread.v2/0?context=%7b%22Tid%22%3a%22128dfef5-fdd5-4cfc-be19-3679ed0271ce%22%2c%22Oid%22%3a%22a849f3bc-e6aa-4d30-b6c7-156320608cbc%22%7d)

Attachment 1

**JOINT OCCUPATIONAL HEALTH & SAFETY COMMITTEE**

Wednesday, January 17, 12:00 –1:00

B210 R385 OR [Virtual (Teams)](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjA0ZjljM2QtZjFmMy00ODQ5LWE5ZTYtNWVkYmY2N2M0ZjNj%40thread.v2/0?context=%7b%22Tid%22%3a%22128dfef5-fdd5-4cfc-be19-3679ed0271ce%22%2c%22Oid%22%3a%22a849f3bc-e6aa-4d30-b6c7-156320608cbc%22%7d)

**Notes**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Regrets* |  | *Present* | *Regrets* |
| Rob Bauer (Admin) |  | x | Robin Boxwell (VIUFA) | x |  |
| Robert Okashimo (Admin) (C) | x |  | Sarah Segal (VIUSU) |  | x |
| Dale Baumel (BCGEU) | x |  | Kim Sharpe (HSS) | x |  |
| Dean Cadieux (BCGEU) |  | x | Erin Bascom (HSS) | x |  |
| Jannine Grant (CUPE) | x |  | Kordell Bergen (HSS) | x |  |
| Ashley Faulkner (CUPE) | x |  |  |  |  |
| Chris Alemany (VIUFA) | x |  | Margot Croft *recorder* | x |  |

1. **Approval of Agenda**

The agenda was approved as circulated.

1. **Approval of Minutes from December 13, 2023**

Notes were approved as circulated.

1. **Business arising from previous Minutes**

The JOHSC Annual Assessment Review Evaluation has been reviewed and signed off on by the CFO/VP Administration and is now posted on the H&S web page. <https://adm.viu.ca/health-and-safety-services/viu-joint-occupational-health-and-safety-committee>

1. **Follow-Up on Action Items**
   1. **Health & Safety participation in Facilities H&S meetings – Rob B**

This will be brought forward to the February meeting.

* 1. **Safety board in B180 -- Kordell**

Kordell has spoken with Glynis and a board will be set up next week.

1. **Updates from Local Health and Safety Committees**

Cowichan Campus

This group discussed the new reporting system. A member of that committee had occasion to use the new system and was pleased at how easy it was to use as well as the responsiveness of the H&S team.

A recent false alarm that necessitated an evacuation demonstrated areas where more training could happen in evacuation scenarios.

Trades & Technology will hold a meeting next Wednesday and an update of that will be made at the February JOHSC meeting.

1. **Report from Health and Safety Team**

Kim

The first Hazard Registry meeting was held, and the identification/hazard assessment process is now underway.

Erin

November— The EOC participated in a sector-wide exercise in November It focused on communication in an atmospheric river and power outage scenario. It provided an opportunity to test what is in place and demonstrated that VIU should develop lists of what back up resources are available in cases of power outage.

Kordell

A reminder that the Cowichan Campus safety inspection will happen Friday, January 26. Those interested in joining should meet in the B120 lot at 8:30.

1. **Jurisdictional Reports**

**BCGEU** – nothing to report

**CUPE**—nothing to report

**VIUFA**—nothing to report

**VIUSU**—nothing to report

1. **Review of Reports**
   1. **Incident Report – December**

It was explained that the fire department connection failure was in a construction site and that the problem was quickly fixed. No one was present at the time of the call.

* 1. **Injury Report – December**

Reviewed with no further comment.

* 1. **Investigation Corrective Actions Report – December**
  2. **Reviewed with no further comment.**
  3. **WorkSafe Inspection Reports – No report for review**
  4. **Incident/Accident & Investigation Summary Report – No report for review**
  5. **Special Reports – No report for review**
  6. **Safety Tour Report – No report for review**

1. **New Business**
2. **Information Items and Correspondence**

Chris Alemany will fill in for Amber.

Kim will connect with Jannine in regard to any JOHSC training that may be needed.

Adjournment 12:40

**Next Meeting**

Wednesday, February 14, 12:00-1:00

B250 R308 OR [Virtual (Teams)](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjQ3ZmQ4NTktZjBmZC00OTQyLWE1ZDQtZTk5OGViNWJjMzhl%40thread.v2/0?context=%7b%22Tid%22%3a%22128dfef5-fdd5-4cfc-be19-3679ed0271ce%22%2c%22Oid%22%3a%22a849f3bc-e6aa-4d30-b6c7-156320608cbc%22%7d)