

**JOINT OCCUPATIONAL HEALTH & SAFETY COMMITTEE**

June Meeting Asynchronous

**Notes**

1. **Approval of Agenda**

The agenda was approved as circulated.

1. **Approval of Minutes from May 14, 2025**

The May agenda was approved.

1. **Business arising from previous Minutes**

N/A

1. **Follow-Up on Action Items**N/A
2. **Updates from Local Health and Safety Committees**

Trades Local Safety Committee – Met June 4th – First aid changes were discussed, no changes needed at this time. Different departments reported that Teams calling is functional and working (Hairdressing, Horticulture). The Safety Chair position will continue for two more years. The next building inspection will be in September, the committee would like to go out to the HEO site. The next committee meeting will be in October.

Tiwsemawtx Safety Committee – Met June 5th – Met the new Operations Manager, Trina Isakson. Discussed the new Emergency Procedures posters, H&S will get new posters printed with the correct phone number (this is complete, the updated posters have been sent to tiwsemawtx). Kordell and Kim plan to travel to PR in early fall for a site inspection, with plans to visit the VIU site on the Tla’amin Nation. Liam will follow up with his Tla’amin contact to ensure VIU staff are receiving an orientation and emergency training when they work at the Tla’amin site.

1. **Report from Health and Safety**

**Erin**: In May we started the transition of WCB claims management to Human Resources. They will begin to manage all new claims; we will still wrap up existing ones. Completed the new Mass Notification Plan and Procedure; the next step is training potential users and rolling it out. Have been leading a subcommittee of the convocation steering committee to complete the safety and security plan for the event.

**Kordell**: Lockout Tagout training went well, ongoing improvements to the overall program happening as well as departmental updates. H&S switched over to the new Team’s calling on June 3rd, I will report back on any issues as well as overall experience with the new system. The 2025 First Aid drill has now been finalized and posted to the H&S website. All the recommendations have been implemented. The Indoor Air Quality report for B200 has been completed and shared with the affected occupants.

**Kim:**

* First Aid Working Group completed work in April. Recommendations have gone to HR and VP Admin (Acting President).
* Hazardous Materials Door Signage: Forms received from Science and Tech. H&S work with CD to begin printing and posting over the summer.
* Anti-harassment posters – initial distribution complete (Thank you Kordell!). Large, building posters are Phase 2.
* Occupant Emergency Response Posters. Updates are completed. Printing and distribution to start in summer.
* Event Risk Management Working Group to be started in July on Rob’s return.

1. **Jurisdictional Reports**

BCGEU - T&AT safety meeting on June 6 2025. Nothing to report and no updates.

CUPE - No updates from Ashley. Jannine - members continue to report distress over re-structuring and downsizing, use words like intimidating, feel less safe, report less support to do their work; concerns for student welfare (during this time of high youth unemployment and high cost of living) are causing negative psychological health impacts on front line staff.

VIUFA – N/A

VIUSU – N/A

1. **Review of Reports**

a. Incident Report - May/June b. Injury Report - May/June   
 c. Investigation Corrective Actions Report – May/June d. WorkSafe Inspection Report – May 12, 2025 e. Inspection – Building 345

1. **New Business**

No new business.

Please mark an X beside your name to indicate that you have read the agenda and participated in the July meeting.

|  |  |  |  |
| --- | --- | --- | --- |
|  | ***Reviewed and/or commented*** |  | ***Reviewed and/or commented*** |
| Terri / Derek (Admin) | X | Robin Boxwell (VIUFA) | X |
| Robert Okashimo (Admin) |  | Mathews Tharakan (VIUSU) |  |
| Dale Baumel (BCGEU) | X | Kim Sharpe (HSS) | X |
| Jason Sutton (BCGEU) | X | Erin Bascom (HSS) | X |
| Jannine Grant (CUPE) | X | Kordell Bergen (HSS) | X |
| Stacy Cuzzocrea (VIUFA) |  | Ashley Faulkner (CUPE) | X |

Next Meeting – July - Asynchronous