**JOINT OCCUPATIONAL HEALTH & SAFETY COMMITTEE**

Wednesday, May 14, 2025, 12:00 –1:00

B250 R308 OR [Virtual (Teams)](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjA0ZjljM2QtZjFmMy00ODQ5LWE5ZTYtNWVkYmY2N2M0ZjNj%40thread.v2/0?context=%7b%22Tid%22%3a%22128dfef5-fdd5-4cfc-be19-3679ed0271ce%22%2c%22Oid%22%3a%22a849f3bc-e6aa-4d30-b6c7-156320608cbc%22%7d)

# Notes

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Regrets* |  | *Present* | *Regrets* |
| Terri Wolfe / Derek Mann (Admin) |  | X | Robin Boxwell (VIUFA) | X |  |
| Robert Okashimo (Admin) | X |  | Stacy Cuzzocrea (VIUFA) | X |  |
| Dale Baumel (BCGEU) | X |  | Kim Sharpe (HSS) |  | X |
| Jason Sutton (BCGEU) | X |  | Erin Bascom (HSS) |  | X |
| Jannine Grant (CUPE) |  | X | Kordell Bergen (HSS) | X |  |
| Ashley Faulkner (CUPE) |  | X | Mathews Tharakan (VIUSU) |  | X |

### Approval of Agenda

### The agenda was approved as circulated.

1. **Approval of Minutes from April, 2025**

The April agenda was approved.

### 3. Business arising from previous Minutes

N/A

1. **Follow-Up on Action Items**

N/A

1. **Updates from the Local Health and Safety Committee**

The TAT Local Safety Committee met on April 23rd, discussion was around the phone changes on campus and ongoing janitorial issues. Dale will remain in the Safety Chair position for Trades. The TAT inspected the Motorcycle and Marine portion of B110, only a couple of minor issues noted.

1. **Report from Health and Safety**

**Kordell** – Ongoing air quality concerns in one portion of B200, currently investigating the cause. H&S has met with DEHR and HR to discuss clarifying the wording and information related to bullying & harassment and violence. H&S will be hosting an external trainer next week to perform LOTO training for trades and facility staff. B345 inspection tomorrow.

**Kim** – Completing WorkSafe investigations. The Anti-harassment posters have been printed and will be distributed

in desktop holders around campus. New Emergency Procedures posters have been finalized, they will be printed

and distributed this week, we will start with the satellite locations.

**Erin** – Has been reviewing our mass notification systems – Safety app, Alertus and alarms and has worked to identify areas of responsibility for users and to develop consistent messaging. Has developed an earthquake checklist for key people. Has been working on convocation safety planning.

1. **Jurisdictional Reports**

BCGEU – N/A

CUPE – N/A

VIUFA – Program cancellation anxiety. HR recently changed the procedure to notify people of layoffs, feedback is that the new way is much better.

VIUSU – N/A

### Review of Reports

* 1. Incident Report – April / May
  2. Injury Report – April / May
  3. Investigation Corrective Actions Report – April / May
  4. Inspection – Building 310
  5. First Aid Drill
  6. Fire Safety Meetings B205, 210, 315, 460, 470, 473, 480, 495, Deep Bay

### New Business

### The committee will meet asynchronously for June, July & August

### Information Items and Correspondence

N/A

Adjournment