

**Vancouver Island University  
Full Time Equivalent (FTE) Enrolment Report  
Academic Year 2008 – 2009**

**VANCOUVER ISLAND UNIVERSITY**  
**FULL TIME EQUIVALENT (FTE) ENROLMENT REPORT**  
**ACADEMIC YEAR 2008 - 2009**  
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## AUDITORS' REPORT

To the Board of  
Vancouver Island University

We have audited the Full Time Equivalent (FTE) Enrolment Report of Vancouver Island University (the "University") for the year ended March 31, 2009 in accordance with the Student FTE Enrollment Reporting Manual for Institutions in the BC Post-Secondary Central Data Warehouse. This report is the responsibility of the University's management. Our responsibility is to express an opinion on this report based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. These standards require that we plan and perform an audit to obtain reasonable assurance whether the Full Time Equivalent (FTE) Enrolment Report is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the enrolment report. An audit also includes assessing the principles used and significant estimates made by management, as well as evaluating the overall presentation of the enrolment report.

In our opinion, the Full Time Equivalent (FTE) Enrolment Report presents fairly, in all material respects, the Full Time Equivalent Enrolments of Vancouver Island University for the year ended March 31, 2009 in accordance with the Student FTE Enrollment Reporting Manual for Institutions in the BC Post-Secondary Central Data Warehouse.

*Meghan Norris Penny LLP*

Chartered Accountants

Nanaimo, B.C.

May 6, 2009



**Vancouver Island University  
Full Time Equivalent (FTE) Enrolment Report  
For the Year Ended March 31, 2009**

		<i>2008/09 Actual FTEs</i>	<i>2007/08 Actual FTEs</i>
<b>Domestic Enrolment</b>			
<b>ALMD Funded</b>			
<b>Developmental Programs</b>			
	ABORIGINAL BRIDGING CERTIFICATE	50.87	47.39
	ACCESS PROGRAMS	39.32	56.13
	ADULT BASIC EDUCATION	751.68	630.65
	DEVELOPMENTAL - OTHER	0.32	0.18
	ENGLISH AS A SECOND LANGUAGE	17.46	27.33
	<b>Total Developmental Programs</b>	<b>859.65</b>	<b>761.68</b>
<b>Skills Programs</b>			
	SKILLS PROGRAMS	395.19	391.62
	FISHERIES AND AQUACULTURE EXTENSION		1.17
	<b>Total Skills Programs</b>	<b>395.19</b>	<b>392.79</b>
<b>Certificate Programs</b>			
	ABORIGINAL BRIDGING CERTIFICATE	2.70	1.63
	ABORIGINAL SPORT MANAGEMENT		0.10
	ACTIVITY ASSISTANT	4.13	4.17
	ANIMAL CARE AIDE	6.51	8.70
	APPLIED BUSINESS TECHNOLOGY	80.74	86.62
	APPLIED BUSINESS TECHNOLOGY ONLINE	44.08	39.92
	BRIDGE WATCHMAN	6.39	19.16
	BUSINESS MANAGEMENT	8.40	3.38
	COMMUNITY SUPPORT WORKER	12.83	28.75
	COMPUTERIZED BOOKKEEPING ESSENTIALS		0.09
	DENTAL ASSISTANT	30.99	30.48
	DENTAL RECEPTIONIST	2.93	10.01
	DESKTOP AND WEB PUBLISHING	2.52	1.32
	DEVELOPMENTAL STANDARD TEACHING CERTIFICATE	0.50	6.20
	EVENT MANAGEMENT	8.88	7.13
	FIRE OFFICER	9.45	
	FOREST HARVESTING EQUIPMENT OPERATOR		6.70
	GRADUATE NURSE RE-ENTRY		3.63
	HOME SUPPORT/RESIDENT CARE ATTENDANT	79.74	65.61
	HOSPITAL UNIT CLERK	11.34	11.57
	INTERNET PRODUCTION	10.30	15.00
	LIFE SKILLS COACH TRAINING	3.89	
	MANAGEMENT SKILLS FOR SUPERVISORS	4.67	7.25
	MASTER GARDENER	7.56	
	MEDICAL OFFICE SPECIALTY	5.38	3.20
	MEDICAL TRANSCRIPTON	7.80	
	MICROCOMPUTER OPERATOR SPECIAL TRAINING	0.08	0.21
	PRACTICAL NURSING	93.94	89.19
	PUBLIC SAFETY COMMUNICATIONS	1.44	12.42
	RESIDENTIAL BUILDING MAINTENANCE AND REPAIR		0.95
	RESIDENTIAL ELECTRICAL ASSISTANT		4.24

**Vancouver Island University  
Full Time Equivalent (FTE) Enrolment Report  
For the Year Ended March 31, 2009**

		<i>2008/09 Actual FTEs</i>	<i>2007/08 Actual FTEs</i>
	SCHOOL AND COMMUNITY SUPPORT WORKER	5.67	
	SPECIAL EDUCATION ASSISTANT	29.08	25.92
	STERILE SUPPLY TECHNICIAN	13.17	16.61
	TEACHING ENGLISH AS A FOREIGN LANGUAGE	2.49	3.42
	TECHNICAL COMMUNICATIONS	6.61	8.21
	<b>Total Certificate Programs</b>	<b>504.21</b>	<b>521.79</b>
<b>Diploma Programs</b>	ADVANCED DIPLOMA IN G.I.S. <sup>1</sup>	30.40	16.90
	APPLIED ARTS - GRAPHICS	16.36	35.27
	APPLIED ARTS - INTERIOR DESIGN	7.01	36.72
	CHILD AND YOUTH CARE	40.40	35.53
	CHILD AND YOUTH CARE - FIRST NATIONS	12.90	22.55
	CRIMINOLOGY	74.17	82.10
	CULINARY ARTS	5.80	
	DENTAL HYGIENE	33.66	32.85
	DISABILITY STUDIES	2.50	
	EARLY CHILDHOOD EDUCATION	32.64	45.05
	FISHERIES & AQUACULTURE TECHNOLOGY	28.60	26.57
	FOREST RESOURCES TECHNOLOGY	34.30	39.09
	HEALTH SERVICE ADMINISTRATION		6.30
	GREEN BUILDING AND RENEWABLE ENERGY	13.94	
	HEALTH SERVICE ADMINISTRATION	6.90	
	HORTICULTURAL THERAPY	3.55	5.88
	HOSPITALITY MANAGEMENT	29.96	45.20
	INFORMATION TECHNOLOGY AND SYSTEMS	32.56	26.59
	INTERNET PRODUCTION	8.80	5.90
	JAZZ STUDIES	79.31	68.88
	RECREATION MANAGEMENT	51.59	49.00
	RESOURCE MANAGEMENT OFFICER TECHNOLOGY	51.08	41.83
	SOCIAL SERVICES	52.33	64.77
	TECHNICAL THEATRE	34.00	36.83
	TOURISM MANAGEMENT	46.03	49.00
	VISUAL ARTS	27.03	29.60
	<b>Total Diploma Programs</b>	<b>755.82</b>	<b>802.41</b>

**Vancouver Island University  
Full Time Equivalent (FTE) Enrolment Report  
For the Year Ended March 31, 2009**

<i>Program Title</i>		<i>2008/09 Actual FTEs</i>	<i>2007/08 Actual FTEs</i>
<b><i>Baccalaureate Degree Programs</i></b>			
	BACHELOR OF ARTS	1,418.26	1,317.62
	BACHELOR OF ARTS IN CHILD AND YOUTH CARE	55.80	55.40
	BACHELOR OF BUSINESS ADMINISTRATION	455.77	441.83
	BACHELOR OF EDUCATION	326.46	282.93
	BACHELOR OF FINE ARTS - VISUAL ARTS (TRANSFER)	10.30	25.93
	BACHELOR OF HOSPITALITY MANAGEMENT	6.50	
	BACHELOR OF INTERIOR DESIGN	38.04	
	BACHELOR OF MUSIC (TRANSFER)	12.31	14.80
	BACHELOR OF MUSIC IN JAZZ	28.38	16.69
	BACHELOR OF NATURAL RESOURCE PROTECTION	20.23	19.33
	BACHELOR OF SCIENCE	406.40	376.60
	BACHELOR OF SCIENCE IN FISHERIES & AQUACULTURE	12.07	10.42
	BACHELOR OF SCIENCE IN NURSING	287.81	280.49
	BACHELOR OF TOURISM MANAGEMENT	50.90	59.33
	UNCLASSIFIED	53.60	58.68
	<b><i>Total Baccalaureate Degree Programs</i></b>	<b><i>3,182.83</i></b>	<b><i>2,960.05</i></b>
<b><i>Post-Degree Programs</i></b>			
	POST-DEGREE DIPLOMA IN BUSINESS	6.80	7.60
	POST-DEGREE DIPLOMA IN FISHERIES AND AQUACULTURE	4.30	1.87
	TEACHER PROFESSIONAL UPGRADING	34.83	14.13
	<b><i>Total Post-Degree Programs</i></b>	<b><i>45.93</i></b>	<b><i>23.60</i></b>
<b><i>Master's Degree Programs</i></b>			
	MASTER OF BUSINESS ADMINISTRATION <sup>2</sup>	35.51	21.59
	MASTER OF EDUCATION IN EDUCATIONAL LEADERSHIP	10.63	
		<b><i>46.14</i></b>	<b><i>21.59</i></b>
<b><i>ALMD-Funded Trades</i></b>			
	ALUMINUM BOAT BUILDING		6.00
	CARPENTRY FRAMER TECHNICIAN	12.06	9.05
	CULINARY ARTS	14.09	16.02
	ESSENTIAL SKILLS FOR THE WORKPLACE	47.30	34.80
	HEATING, VENTILATION, AIR CONDITIONING/REFRIGERATION	10.45	
	WELDING	22.40	14.00
	AUTOMOTIVE UPGRADING	0.05	0.35
	BAKING UPGRADING	0.30	0.09
	CARPENTRY UPGRADING		0.05
	CULINARY ARTS UPGRADING	0.05	0.23
	HAIRDRESSING UPGRADING	0.60	
	HEAVY DUTY UPGRADING	0.35	0.09
	WELDING TESTING	2.79	3.05
	WELDING UPGRADING	0.03	
	<b><i>Total ALMD-Funded Trades</i></b>	<b><i>110.47</i></b>	<b><i>83.73</i></b>
<b><i>TOTAL ALMD-FUNDED PROGRAMS</i></b>		<b><i>5,900.24</i></b>	<b><i>5,567.64</i></b>

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For the Year Ended March 31, 2009**

<i>Program Title</i>	<i>2008/09 Actual FTEs</i>	<i>2007/08 Actual FTEs</i>
<b>Domestic Enrolment ITA Funded</b>		
<i>Certificate (Entry Level/Foundations) Programs</i>		
AUTOMOTIVE SERVICE TECHNICIAN	40.62	31.43
BAKING - PROFESSIONAL	15.00	19.00
CARPENTRY FRAMER TECHNICIAN	54.46	44.74
CULINARY ARTS	94.61	81.89
ELECTRICIAN	28.26	13.35
HAIRDRESSING	46.69	44.14
HEATING, VENTILATION, AIR CONDITIONING/REFRIGERATION	12.91	13.33
HEAVY DUTY/COMMERCIAL TRANSPORT MECHANICS	37.01	36.67
HEAVY EQUIPMENT OPERATOR	11.04	28.50
HORTICULTURAL TECHNICIAN	22.45	19.22
POWER SPORT MARINE TECHNICIAN	13.49	7.50
RESIDENTIAL BUILDING MAINTENANCE AND REPAIR		12.56
ROAD BUILDER HEAVY CONSTRUCTION OPERATOR	12.56	9.40
<b>Total Certificate Programs</b>	<b>389.10</b>	<b>361.73</b>
<i>Apprenticeship Programs</i>		
AUTOMOTIVE	109.00	109.00
BAKING	43.00	44.00
CARPENTRY	344.00	287.00
CULINARY ARTS	53.00	16.00
ELECTRICIAN	63.00	16.00
GAS FITTER	16.00	
HEAVY DUTY MECHANICS	127.00	142.00
POWER SPORT AND MARINE TECHNICIAN	11.00	10.00
WELDING <sup>3</sup>	126.51	128.32
<b>Total Apprenticeship Programs</b>	<b>892.51</b>	<b>752.32</b>
<b>TOTAL ITA-FUNDED PROGRAMS</b>	<b>1,281.61</b>	<b>1,114.05</b>
<b>TOTAL DOMESTIC ENROLMENT</b>	<b>7,181.85</b>	<b>6,681.69</b>

**Vancouver Island University  
Full Time Equivalent (FTE) Enrolment Report  
For the Year Ended March 31, 2009**

<i>Program Title</i>		<i>2008/09 Actual FTEs</i>	<i>2007/08 Actual FTEs</i>
<b>International Enrolment</b>			
<b>Developmental Programs</b>	ADULT BASIC EDUCATION	11.81	5.92
	DEVELOPMENTAL OTHER	0.18	
	ENGLISH AS A SECOND LANGUAGE	353.55	335.84
	ENGLISH AS A SECOND LANGUAGE - HORTICULTURE	40.04	14.77
	<b>Total Developmental Programs</b>	<b>405.58</b>	<b>356.53</b>
<b>Skills Programs</b>	SKILLS PROGRAMS	0.84	0.98
	<b>Total Skills Programs</b>	<b>0.84</b>	<b>0.98</b>
<b>Certificate Programs</b>	BAKING - PROFESSIONAL	1.00	
	CULINARY ARTS	2.30	3.78
	ESSENTIAL SKILLS FOR THE WORKPLACE		0.29
	EVENT MANAGEMENT	0.50	
	INTERNET PRODUCTION		0.80
	POWER SPORTS AND MARINE TECHNICIAN		0.75
	TEACHING ENGLISH AS A FOREIGN LANGUAGE		0.27
	TECHNICAL COMMUNICATIONS	0.04	
	<b>Total Certificate Programs</b>	<b>3.84</b>	<b>5.89</b>
<b>Diploma Programs</b>	ADVANCED DIPLOMA IN G.I.S. <sup>1</sup>	2.00	
	APPLIED ARTS - GRAPHICS	5.00	6.73
	APPLIED ARTS - INTERIOR DESIGN	1.09	3.99
	CRIMINOLOGY DIPLOMA PROGRAM	0.90	0.90
	CULINARY ARTS	0.77	
	EARLY CHILDHOOD EDUCATION	5.19	1.95
	FISHERIES & AQUACULTURE TECHNOLOGY	1.75	4.01
	FOREST RESOURCES TECHNOLOGY	1.18	1.03
	GREEN BUILDING AND RENEWABLE ENERGY	0.86	
	HOSPITALITY MANAGEMENT	33.89	19.56
	INFORMATION TECHNOLOGY AND SYSTEMS	0.38	1.12
	INTERNET PRODUCTION	1.80	0.80
	JAZZ STUDIES DIPLOMA	2.66	2.44
	RECREATION MANAGEMENT	4.58	2.50
	TECHNICAL THEATRE	1.67	2.00
	TOURISM MANAGEMENT	16.03	15.20
	<b>Total Diploma Programs</b>	<b>79.75</b>	<b>62.23</b>



**Vancouver Island University  
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For the Year Ended March 31, 2009**

		<i>2008/09 Actual FTEs</i>	<i>2007/08 Actual FTEs</i>
<b><i>Baccalaureate Degree Programs</i></b>			
	BACHELOR OF ARTS	65.00	75.33
	BACHELOR OF ARTS IN CHILD AND YOUTH CARE	1.50	2.00
	BACHELOR OF BUSINESS ADMINISTRATION	173.80	189.27
	BACHELOR OF FINE ARTS - VISUAL ARTS (TRANSFER)	0.70	2.70
	BACHELOR OF HOSPITALITY MANAGEMENT	0.90	
	BACHELOR OF INTERIOR DESIGN	1.90	
	BACHELOR OF MUSIC (TRANSFER)	0.69	
	BACHELOR OF MUSIC IN JAZZ	0.58	1.89
	BACHELOR OF SCIENCE	33.93	34.80
	BACHELOR OF SCIENCE IN FISHERIES & AQUACULTURE	0.74	
	BACHELOR OF TOURISM MANAGEMENT	4.70	10.60
	UNCLASSIFIED	0.40	1.13
	<b><i>Total Degree Programs</i></b>	<b><i>284.84</i></b>	<b><i>317.72</i></b>
<b><i>Post-Degree Programs</i></b>			
	POST-DEGREE DIPLOMA IN BUSINESS	19.30	15.50
	POST-DEGREE DIPLOMA IN FISHERIES & AQUACULTURE	0.47	0.84
	<b><i>Total Post-Degree Programs</i></b>	<b><i>19.77</i></b>	<b><i>16.34</i></b>
<b><i>Master's Degree Programs</i></b>			
	MASTER OF BUSINESS ADMINISTRATION <sup>2</sup>	112.56	57.22
	<b><i>Total Master's Degree Programs</i></b>	<b><i>112.56</i></b>	<b><i>57.22</i></b>
<b><i>Apprenticeship Programs</i></b>			
	CARPENTRY	1.00	1.00
	CULINARY ARTS	1.00	0.05
	<b><i>Total Apprenticeship Programs</i></b>	<b><i>2.00</i></b>	<b><i>1.05</i></b>
<b><i>TOTAL INTERNATIONAL ENROLMENT</i></b>		<b><i>909.18</i></b>	<b><i>817.96</i></b>
<b><i>TOTAL ALL ENROLMENT</i></b>		<b><i>8,091.03</i></b>	<b><i>7,499.65</i></b>

<sup>1</sup>Advanced Diploma in G.I.S. was moved from Post-Degree category in 2008-09.

<sup>2</sup>Master of Business Administration was moved from Post-Degree category in 2008-09.

<sup>3</sup>All Welding programs were moved to Apprenticeship category in 2008-09.

**Vancouver Island University  
Full Time Equivalent (FTE) Enrolment Report  
(FTE Audit Tool)  
Academic Year 2008 – 2009**

**VANCOUVER ISLAND UNIVERSITY**  
**FULL TIME EQUIVALENT (FTE) ENROLMENT REPORT**  
**(FTE AUDIT TOOL)**  
**ACADEMIC YEAR 2008 - 2009**  
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## AUDITORS' REPORT

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We conducted our audit in accordance with Canadian generally accepted auditing standards. These standards require that we plan and perform an audit to obtain reasonable assurance whether the Full Time Equivalent (FTE) Enrolment Report (FTE Audit Tool) is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the enrolment report. An audit also includes assessing the principles used and significant estimates made by management, as well as evaluating the overall presentation of the enrolment report.

In our opinion, the Full Time Equivalent (FTE) Enrolment Report (FTE Audit Tool) presents fairly, in all material respects, the Full Time Equivalent Enrolments of Vancouver Island University for the year ended March 31, 2009 in accordance with the Student FTE Enrollment Reporting Manual for Institutions in the BC Post-Secondary Central Data Warehouse.

Nanaimo, B.C.

May 6, 2009

*Meyer Norris Penny LLP*

Chartered Accountants



**Vancouver Island University**  
**Full Time Equivalent (FTE) Enrolment Report**  
**FTE Audit Tool**  
**For the Year Ended March 31, 2009**

<i>Activity Type</i>	<i>Program Type</i>	<i>Ministry Code</i>	<i>FTE</i>	
<b>1: Domestic</b>	1: Developmental	1:ABE	752.01	
		1:ASE	39.32	
		1:ESL	17.46	
				808.79
	2: Health	2: HLTH	112.18	
		2: NLPN	93.94	
		2: NRCA	79.74	
		2: NURS	287.81	
				573.67
	3: Trades	3: Advanced Ed	110.47	
		4: ITAP	892.51	
		4: ITEL	389.07	
				1,392.05
	4: Advanced Ed	3: Advanced Ed	4,353.77	
	5: Aboriginal Access	ABAC	53.57	
			7,181.85	
<b>2: International</b>	3: International	1:ABE	12.00	
		1:ESL	393.59	
		3: Advanced Ed	498.29	
		4: ITAP	2.00	
		4: ITEL	3.30	
	<b>2: International Total</b>			<b>909.18</b>
<b>Total FTE</b>			<b>8,091.03</b>	