



The Office of Educational Planning

**Full-Time Equivalent (FTE) Enrolment Report
For the year ending March 31, 2011**



May 16, 2011

Board Audit Committee
Vancouver Island University

The *Full-Time Equivalent (FTE) Enrolment Report for the Year Ending March 31, 2011* for Vancouver Island University has been prepared by the Office of Educational Planning in accordance with the requirements for enrolment reporting established by the Ministry of Advanced Education. These requirements are outlined in the *Student FTE Enrolment Reporting Manual for Institutions in the BC Post-Secondary Central Data Warehouse* and rely on the use of the Enrolment Analysis Tool and FTE Audit Tool, which are provincially standardized templates for the analysis and reporting of data from the Central Data Warehouse.

Beginning with the 2009-10 reporting year, the Ministry of Advanced Education removed the requirement for final FTE reports to be audited by independent accounting firms, based on the fact that all data on which the reports are based is available to the Ministry through the Central Data Warehouse. In the absence of external auditors, the Office of Educational Planning has continued to extract, validate, and confirm enrolment data using the same procedures in past years. The same standard reports have been prepared and follow this letter. It is our intention to maintain a high standard of accuracy and reliability in enrolment reporting and to continue to pursue refinements in institutional systems and practices to support this.

Sincerely,

Kathryn Snow
Interim Director, Educational Planning
Vancouver Island University

**Vancouver Island University
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		<i>2010/11 Actual FTEs</i>	<i>2009/10 Actual FTEs</i>
Domestic Enrolment AVED Funded			
<i>Developmental Programs</i>			
	ABORIGINAL BRIDGING	7.05	38.27
	ACCESS PROGRAMS	42.83	46.19
	ADULT BASIC EDUCATION	717.56	848.76
	DEVELOPMENTAL - OTHER	0.15	0.50
	ENGLISH AS A SECOND LANGUAGE	24.38	23.12
	Total Developmental Programs	791.97	956.84
<i>Skills Programs</i>			
	SKILLS PROGRAMS	277.74	486.24
	Total Skills Programs	277.74	486.24
<i>Certificate Programs</i>			
	ABORIGINAL BRIDGING	1.75	5.94
	ACTIVITY ASSISTANT	1.87	4.51
	ANIMAL CARE AIDE	15.59	12.11
	APPLIED BUSINESS TECHNOLOGY	67.81	90.93
	APPLIED BUSINESS TECHNOLOGY ONLINE	28.77	48.95
	BC FIRST NATIONS BUILDING INSPECTOR TRAINING	6.00	
	BRIDGE WATCHMAN	0.14	4.72
	BUSINESS MANAGEMENT	7.10	8.10
	COMMUNITY LEADERSHIP		1.00
	COMMUNITY SUPPORT WORKER	0.58	2.08
	DENTAL ASSISTANT	34.35	32.60
	DENTAL RECEPTIONIST	3.81	8.44
	DESKTOP AND WEB PUBLISHING	2.46	3.16
	ESTHETICIAN	12.10	14.00
	EVENT MANAGEMENT	9.38	11.00
	FIRE OFFICER	2.70	6.52
	HEALTH CARE ASSISTANT (PREVIOUSLY HOME SUPPORT/RESIDENT CARE ATTENDANT)	71.10	85.06
	HEALTH CARE ASSISTANT - ABORIGINAL FOCUS	6.21	
	HOSPITAL UNIT CLERK	11.90	14.83
	INTERNET PRODUCTION	1.20	18.40
	MANAGEMENT SKILLS FOR SUPERVISORS	0.50	4.83
	MASTER GARDENER		4.93
	MEDICAL OFFICE SPECIALTY	6.51	10.03
	MICROCOMPUTER OPERATOR SPECIAL TRAINING	0.65	0.81
	ARTIFICIAL NAIL TECHNOLOGY	0.53	
	NAIL TECHNICIAN	11.03	4.67

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		<i>2010/11 Actual FTEs</i>	<i>2009/10 Actual FTEs</i>
<i>Program Title</i>			
	PRACTICAL NURSING	80.00	103.44
	RENEWABLE ENERGY TECHNOLOGY	5.10	
	SCHOOL AND COMMUNITY SUPPORT WORKER	26.58	42.08
	SPECIAL EDUCATION ASSISTANT	0.67	4.50
	STERILE SUPPLY TECHNICIAN	15.80	15.80
	TECHNICAL COMMUNICATIONS	4.97	5.16
	WINE BUSINESS	1.50	
	Total Certificate Programs	438.66	568.59
Diploma Programs	ADVANCED DIPLOMA IN G.I.S.	20.60	29.60
	APPLIED ARTS - GRAPHICS ¹		0.09
	APPLIED ARTS - THEATRE	39.74	37.93
	CHILD AND YOUTH CARE	45.07	45.03
	CHILD AND YOUTH CARE - FIRST NATIONS	19.65	21.35
	CRIMINOLOGY	71.63	61.87
	DENTAL HYGIENE	31.17	31.68
	DISABILITY STUDIES	1.10	2.30
	EARLY CHILDHOOD EDUCATION	31.55	32.45
	FISHERIES & AQUACULTURE TECHNOLOGY	32.66	26.52
	FOREST RESOURCES TECHNOLOGY	33.80	36.38
	GREEN BUILDING AND RENEWABLE ENERGY	10.69	25.73
	HEALTH SERVICE ADMINISTRATION	4.40	6.80
	HORTICULTURAL THERAPY	3.60	4.84
	HOSPITALITY MANAGEMENT	36.90	29.90
	INFORMATION TECHNOLOGY AND SYSTEMS	39.52	37.56
	INTERNET PRODUCTION	7.60	5.60
	JAZZ STUDIES	76.00	86.09
	PROFESSIONAL COOK (formerly CULINARY ARTS)	15.87	17.00
	RECREATION MANAGEMENT	45.83	55.09
	RESOURCE MANAGEMENT OFFICER TECHNOLOGY	53.97	50.00
	SOCIAL SERVICES	53.20	54.70
	TOURISM MANAGEMENT	28.80	44.53
	VISUAL ARTS	37.47	32.87
	Total Diploma Programs	740.82	775.92
Baccalaureate Degree Programs	BACHELOR OF ARTS	1,598.48	1,493.20
	BACHELOR OF ARTS IN CHILD AND YOUTH CARE	60.90	64.97
	BACHELOR OF BUSINESS ADMINISTRATION	507.21	438.20
	BACHELOR OF EDUCATION	428.60	383.16
	BACHELOR OF FINE ARTS - VISUAL ARTS (TRANSFER)	7.80	14.00

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		<i>2010/11 Actual FTEs</i>	<i>2009/10 Actual FTEs</i>
	<i>Program Title</i>		
	BACHELOR OF HOSPITALITY MANAGEMENT	14.50	14.20
	BACHELOR OF INTERIOR DESIGN	72.29	60.17
	BACHELOR OF MUSIC (TRANSFER)	12.78	10.46
	BACHELOR OF MUSIC IN JAZZ	39.74	29.82
	BACHELOR OF NATURAL RESOURCE PROTECTION	28.40	22.50
	BACHELOR OF SCIENCE	512.77	486.93
	BACHELOR OF SCIENCE IN FISHERIES & AQUACULTURE	14.06	21.32
	BACHELOR OF SCIENCE IN FOREST RESOURCE MANAGEMENT (TRANSFER)	3.46	4.03
	BACHELOR OF SCIENCE IN NURSING	308.02	292.52
	BACHELOR OF TOURISM MANAGEMENT	71.47	42.17
	UNCLASSIFIED	61.30	53.40
	<i>Total Baccalaureate Degree Programs</i>	<i>3,741.78</i>	<i>3,431.05</i>
<i>Post-Degree Programs</i>	POST-DEGREE DIPLOMA IN BUSINESS	6.27	9.20
	POST-DEGREE DIPLOMA IN FISHERIES AND AQUACULTURE	2.53	7.60
	POST-DEGREE DIPLOMA IN LANGUAGES AND CULTURE	0.38	0.55
	TEACHER PROFESSIONAL UPGRADING	55.88	38.20
	<i>Total Post-Degree Programs</i>	<i>65.06</i>	<i>55.55</i>
<i>Master's Degree Programs</i>	MASTER OF BUSINESS ADMINISTRATION	45.52	32.44
	MASTER OF EDUCATION IN EDUCATIONAL LEADERSHIP	41.04	32.29
	MASTER OF SPECIAL EDUCATION	8.54	
		<i>95.10</i>	<i>64.74</i>
<i>AVED-Funded Trades</i>	ALUMINUM BOAT BUILDING		4.67
	AUTOMOTIVE SERVICE TECHNICIAN		12.08
	CARPENTRY FRAMER TECHNICIAN	4.32	11.31
	PROFESSIONAL COOK (formerly CULINARY ARTS ²)		20.48
	ESSENTIAL SKILLS FOR THE WORKPLACE	44.16	51.15
	HEAVY EQUIPMENT OPERATION - WIT	5.88	
	AUTOMOTIVE UPGRADING		0.05
	CARPENTRY UPGRADING	0.05	0.30

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	<i>Program Title</i>	<i>2010/11 Actual FTEs</i>	<i>2009/10 Actual FTEs</i>
	HAIRDRESSING UPGRADING		0.60
	HEAVY DUTY UPGRADING		0.39
	WELDING TESTING	1.92	
	WELDING UPGRADING	0.08	3.06
	Total AVED-Funded Trades	56.41	104.09
	TOTAL AVED-FUNDED PROGRAMS	6,207.54	6,443.02
Domestic Enrolment ITA Funded			
<i>Certificate (Entry Level/Foundations) Programs</i>	ABORIGINAL CONSTRUCTION		12.82
	AUTOMOTIVE SERVICE TECHNICIAN	44.91	47.67
	BAKING - PROFESSIONAL	20.00	19.00
	CARPENTRY FRAMER TECHNICIAN	38.73	50.53
	ELECTRICIAN	22.21	28.87
	HEATING, VENTILATION, AIR CONDITIONING/REFRIGERATION	25.73	25.73
	HEAVY DUTY/COMMERCIAL TRANSPORT MECHANICS	36.00	36.00
	HEAVY EQUIPMENT OPERATOR	6.68	7.05
	HORTICULTURAL TECHNICIAN	22.76	21.91
	POWER SPORT MARINE TECHNICIAN	13.49	13.49
	ROAD BUILDER HEAVY CONSTRUCTION OPERATOR	13.21	11.87
	Total Certificate Programs	243.72	274.94
<i>Apprenticeship Programs</i>	AUTOMOTIVE	59.00	88.00
	BAKING	29.00	46.00
	CARPENTRY	281.00	290.00
	PROFESSIONAL COOK (formerly CULINARY ARTS ²)	130.42	132.42
	ELECTRICIAN	106.00	108.00
	GAS FITTER	26.00	15.00
	HAIRDRESSING ²	74.69	46.87
	HEAVY DUTY MECHANICS	95.00	110.00
	POWER SPORT AND MARINE TECHNICIAN	18.00	11.00
	REFRIGERATION	10.00	10.00
	WELDING	86.56	119.35
	Total Apprenticeship Programs	915.67	976.64
	TOTAL ITA-FUNDED PROGRAMS	1,159.39	1,251.58
	TOTAL DOMESTIC ENROLMENT	7,366.93	7,694.59

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<i>Program Title</i>	<i>2010/11 Actual FTEs</i>	<i>2009/10 Actual FTEs</i>
<i>International Enrolment</i>		
<i>Developmental Programs</i>		
ADULT BASIC EDUCATION	14.99	18.04
ENGLISH AS A SECOND LANGUAGE	400.76	366.44
ENGLISH AS A SECOND LANGUAGE - HORTICULTURE	19.24	36.40
<i>Total Developmental Programs</i>	<i>434.99</i>	<i>420.88</i>
<i>Skills Programs</i>		
SKILLS PROGRAMS	2.18	1.25
<i>Total Skills Programs</i>	<i>2.18</i>	<i>1.25</i>
<i>Certificate Programs</i>		
APPIED BUSINESS TECHNOLOGY	0.10	0.40
AUTOMOTIVE SERVICE TECHNICIAN	0.92	
ESSENTIAL SKILLS FOR THE WORKPLACE	0.33	
BUSINESS MANAGEMENT		1.40
EVENT MANAGEMENT		0.25
INTERNET PRODUCTION		0.40
MANAGEMENT SKILLS FOR SUPERVISORS	0.17	
TECHNICAL COMMUNICATIONS		0.14
<i>Total Certificate Programs</i>	<i>1.52</i>	<i>2.59</i>
<i>Diploma Programs</i>		
ADVANCED DIPLOMA IN G.I.S.	0.90	2.60
APPLIED ARTS - THEATRE	2.00	3.07
CHILD AND YOUTH CARE	0.60	1.30
CRIMINOLOGY		0.80
DENTAL HYGIENE	1.99	1.66
EARLY CHILDHOOD EDUCATION	4.68	4.68
FISHERIES & AQUACULTURE TECHNOLOGY	1.44	1.36
FOREST RESOURCES TECHNOLOGY	4.35	3.43
GREEN BUILDING AND RENEWABLE ENERGY		1.40
HOSPITALITY MANAGEMENT	30.30	39.07
INFORMATION TECHNOLOGY AND SYSTEMS	0.82	1.00
INTERNET PRODUCTION		0.10
JAZZ STUDIES	1.00	1.69
PROFESSIONAL COOK (formerly CULINARY ARTS)	2.17	1.10
RECREATION MANAGEMENT	3.47	5.05
TOURISM MANAGEMENT	11.10	12.03
VISUAL ARTS	2.00	1.10
<i>Total Diploma Programs</i>	<i>66.82</i>	<i>81.44</i>

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For the Year Ended March 31, 2011**

	<i>Program Title</i>	<i>2010/11 Actual FTEs</i>	<i>2009/10 Actual FTEs</i>
<i>Baccalaureate Degree Programs</i>	BACHELOR OF ARTS	67.94	53.93
	BACHELOR OF BUSINESS ADMINISTRATION	253.90	194.73
	BACHELOR OF EDUCATION	0.78	0.33
	BACHELOR OF FINE ARTS - VISUAL ARTS (TRANSFER)	1.80	3.10
	BACHELOR OF HOSPITALITY MANAGEMENT	12.60	6.70
	BACHELOR OF INTERIOR DESIGN	4.71	2.65
	BACHELOR OF MUSIC (TRANSFER)	1.68	1.13
	BACHELOR OF MUSIC IN JAZZ	1.88	1.10
	BACHELOR OF SCIENCE	42.20	42.33
	BACHELOR OF SCIENCE IN FISHERIES & AQUACULTURE	0.98	2.21
	BACHELOR OF SCIENCE IN FOREST RESOURCE MANAGEMENT (TRANSFER)	0.72	
	BACHELOR OF TOURISM MANAGEMENT	9.83	4.10
	UNCLASSIFIED	1.40	0.40
		<i>Total Degree Programs</i>	<i>400.42</i>
<i>Post-Degree Programs</i>	POST-DEGREE DIPLOMA IN BUSINESS	54.10	39.70
	POST-DEGREE DIPLOMA IN FISHERIES & AQUACULTURE	5.23	1.00
		<i>Total Post-Degree Programs</i>	<i>59.33</i>
<i>Master's Degree Programs</i>	MASTER OF BUSINESS ADMINISTRATION	167.76	146.90
		<i>Total Master's Degree Programs</i>	<i>167.76</i>
<i>Apprenticeship Programs</i>	PROFESSIONAL COOK (formerly CULINARY ARTS ²)	10.14	4.08
		<i>Total Apprenticeship Programs</i>	<i>10.14</i>
<i>TOTAL INTERNATIONAL ENROLMENT</i>		<i>1,143.16</i>	<i>1,010.55</i>
<i>TOTAL ALL ENROLMENT</i>		<i>8,510.09</i>	<i>8,705.14</i>

¹All Graphics FTEs are now included in the Bachelor of Arts.

²As of 2009-10, all certificate-level activity in Professional Cook (formerly Culinary Arts) and Hairdressing is reported under Apprenticeship.

Vancouver Island University
Full-Time Equivalent (FTE) Enrolment Report
FTE Audit Tool - FTE Target Summary
For the Year Ended March 31, 2011

<i>Activity Type</i>	<i>Program Type</i>	<i>Ministry Code</i>	<i>FTE</i>	
1: Domestic	1: Developmental	1:ABE	724.76	
		1:ASE	42.83	
		1:ESL	24.38	
				791.97
	2: Health		2: HLTH	107.94
			2: NLPN	80.00
			2: NRCA	77.32
			2: NURS	308.02
				573.28
	3: Trades		3: Advanced Ed	52.98
			4: ITAP	868.32
			4: ITEL	234.99
			4: ITHS	56.17
				1,212.46
	4: Advanced Ed		2: ABAC	1.75
3: Advanced Ed			4,787.47	
			4,789.22	
1: Domestic Total:			7,366.93	
2: International		1:ABE	14.99	
		1:ESL	420.00	
		2: HLTH	1.99	
		3: Advanced Ed	695.12	
		4: ITAP	10.14	
		4: ITEL	0.92	
2: International Total:			1,143.16	
Total Institution:			8,510.09	