



**AUG 22 2012**

Our Ref. 91263

Dr. Ralph Nilson, President and Vice-Chancellor  
Vancouver Island University  
900 Fifth St  
Nanaimo BC V9R 5S5

Dear Dr. Nilson:

On behalf of the Minister of Advanced Education, I am writing to provide you with information regarding Vancouver Island University's budget for 2012/13. Your institution's operating transfers and full-time equivalent (FTE) targets, including one-time and short duration programs that were communicated earlier this year, are provided in Attachment 1. Allocations for 2013/14 and 2014/15 will be communicated at a later date.

As noted in the 2011/12 budget letter, the evaluation of the 2007 Aboriginal Strategy recommended that the Ministry of Advanced Education (the Ministry) consider redistributing funding for targeted FTEs to ensure it is being most effectively used to benefit Aboriginal students. A portion of this funding has now been reallocated based on performance and discussions with institutions and decisions are reflected in the Attachment 1. The Ministry is making \$7 million available this fiscal year and next for partnerships between public post-secondary institutions and Aboriginal communities as part of the new Aboriginal Post-Secondary Education and Training Policy Framework and Action Plan. Guidelines for the new program will be communicated separately.

Your institution's Routine Capital funding was outlined in a May 24, 2012 letter to your institution's Vice-President of Finance. If you have any questions regarding the Routine Capital funding allocations, please contact Ms. Catherine Nickerson, Director, Post-Secondary Capital, at (250) 356-7896.

The Ministry considers expenses to be a key area of institutional control, and monitors fluctuations against January 2012 forecasted expenditures closely as indicators of institutional accountability and forecast integrity, and the sector's performance against the Province's fiscal plan. The Ministry requests that any new impacts or risks to achieving your institution's net income forecasts for 2012/13 to 2014/15 be communicated as soon as identified. Institutions are encouraged to continue with their best practices in managing the areas within their control towards achieving these estimates. The Ministry will assess the first Quarter 2012/13 forecasts submitted by institutions in July 2012 and will work together with the sector towards achieving the sector-wide expenditure forecast.

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Effective April 1, 2012, all public post-secondary institutions in British Columbia will prepare financial statements under the guidance of the Public Sector Accounting Board Handbook, without not-for-profit provisions. A number of key transitional issues have already been resolved, and additional guidance and direction will be provided by the Office of the Comptroller General as the transition evolves. In December 2011 the Ministry launched the Finance, Accounting and Reporting Community of Practice SharePoint site to enable institutions and the Ministry to share information, build knowledge, develop expertise and solve problems. I encourage you to actively engage in this site with open dialogue and discussions. The site is accessible at <http://aved.teamwork.gov.bc.ca/sites/FARCoP/default.aspx>.

Under the 2012 Cooperative Gains Mandate, your institution is required to work with the Ministry and the Employers Association to develop a savings and bargaining plan for collective bargaining. The process includes:

- At least 30 days prior to commencing collective bargaining on substantive matters or initiating changes to non-union compensation, the institution must submit detailed savings plans for funding proposed compensation changes without any increased funding from the Government, reductions in service, or passing the cost of providing existing services on to the public.
- Plans must be reviewed and approved by the Government before any proposed changes to union or non-union compensation are made. Any change to an approved plan requires approval by the Government.
- Commencing the effective date of any changes to the collective agreement and/or non-union compensation plans, the institution must report annually to the Government about the status of implementation of the plan, including information on progress towards meeting savings targets.

Earlier this year, Government Letters of Expectations (GLEs) were agreed to by each Board Chair and the Minister of Advanced Education. These are agreements on respective roles and responsibilities of each institution and the Ministry. GLEs incorporate a shared commitment to be responsive to labour market demands as will be achieved, in part, through implementation of Canada Starts Here: The BC Jobs Plan. As well, the GLEs highlight that institutions will, in fulfilling their mandates, consider the Government's goals of putting families first and providing regional access to post-secondary education throughout the province. The GLEs also provide information on the financial accountability, the tuition limit policy, and updated annual reporting requirements.

These letters will be posted to the Ministry's website at the following link:

<http://www.aved.gov.bc.ca/budget/welcome.htm> .

Prior to any public announcements regarding new programming or changes relating to existing program offerings, please have your communications staff contact Mr. Marc Black, Communications Director, Government Communications and Public Engagement, at (250) 952-6508. We appreciate your cooperation on this matter.

Thank you for your continued commitment to working with the Ministry and other system partners to provide students with affordable, high quality and relevant post-secondary education and training opportunities.

Sincerely,



Cheryl Wenezenki-Yolland, CMA, FCMA  
Deputy Minister

Attachment

pc: Ms. Pat Eagar, Vice-President, Administration and Finance  
Vancouver Island University

Dr. David Witty, Vice-President, Academic and Provost  
Vancouver Island University

Ms. Dawn Minty, Assistant Deputy Minister  
Post-Secondary Regions and Programs Division  
Ministry of Advanced Education

Dr. Ian Rongve, Assistant Deputy Minister  
Sector Strategy and Quality Assurance Division  
Ministry of Advanced Education

Mr. Joe Thompson, Acting Assistant Deputy Minister  
Student Services and Sector Resource Management Division  
Ministry of Advanced Education

Mr. Colin Fowler, Acting Executive Director and Chief Financial Officer  
Ministry of Advanced Education

Ms. Deborah Hull, Executive Director  
Post-Secondary Programs Branch  
Ministry of Advanced Education

Mr. Marc Black, Communications Director  
Government Communications and Public Engagement  
Ministry of Advanced Education

Attachment I

As at July 31, 2012

VANCOUVER ISLAND UNIVERSITY

2012/13 - 2014/15 Operating Transfers  
and Overall Student FTE Targets

Vancouver Island University Operating Transfers	2012/13		2013/14		2014/15	
	FTEs	\$	FTEs	\$	FTEs	\$
AVED FTEs/Operating Grants *	6,659	\$ 50,729,258	6,636	TBD	6,636	TBD
Change from Prior Year	(13)	\$ (92,586)	(23)	TBD	0	TBD
Additional Detail						
Health one time						
First Nations Health Care Assistant	(24)	\$ (216,000)				
First Nations Health Care Assistant other		\$ (6,100)				
LPN Bridge to BSN	2	\$ 41,644	(2)	\$ (41,644)		
Activity Assistant Certificate Program	2	\$ 34,074	(2)	\$ (34,074)		
Medical Device Reprocessing Certificate	7	\$ 53,796	(7)	\$ (53,796)		
Skills one time						
Baking	(12)	\$ (108,000)				
Baking	12	\$ 108,000	(12)	\$ (108,000)		
Info/Exchange Newsletter		\$ 18,000		\$ 18,000		
Post-secondary sector administrative services savings				TBD		TBD

\* The overall student FTE targets for the Operating Grant include specific student FTE targets as follows.

Priority FTE Targets

Vancouver Island University	FUNS Code	2012/13		2013/14		2014/15	
		Change	Total	Change	Total	Change	Total
<b>Health</b>							
RNs, PNs and HCAs							
BSN - Bachelor of Science in Nursing	NURS	-	288	-	288	-	288
RN Refresher	NURS		34		34		34
Practical Nurse	NLPN	-	75	-	75	-	75
Health Care Assistant	NRCA	-	67	-	67	-	67
Health Care Assistant for FN one time	HLOT	(24)	-	-	-	-	-
LPN Bridge to BSN	HLOT	2	2	(2)	-	-	-
Health Care Assistant for FN	NRCA	-	6	-	6	-	6
Subtotal		(22)	472	(2)	470	-	470
<b>Allied Health</b>							
Dental Hygiene	HLTH	-	36	-	36	-	36
FN Wellness	HLTH	-	6	-	6	-	6
Activity Assistant Certificate Program	HLOT	2	2	(2)	-	-	-
Medical Device Reprocessing Certificate	HLOT	7	7	(7)	-	-	-
Activity Assistant Certificate Program	HLTH	2	2	-	2	-	2
Medical Device Reprocessing Certificate	HLTH	16	16	-	16	-	16
Non-targeted Allied Health	HLTH	(18)	52	-	52	-	52
Subtotal		9	121	(9)	112	-	112
<b>TOTAL</b>		(13)	593	(11)	582	-	582
<b>Developmental</b> (targets are to be maintained or increased)							
Developmental Programs	DEV	-	805	-	805	-	805
<b>TOTAL</b>		-	805	-	805	-	805
<b>Aboriginal Spaces</b>							
Bridging Program	ABAC	-	17	-	17	-	17
<b>TOTAL</b>		-	17	-	17	-	17
<b>Skills Development</b>							
Baking	TRDI	(12)	-	-	-	-	-
Baking	TRDI	12	12	(12)	-	-	-
<b>TOTAL</b>		-	12	(12)	-	-	-
<b>Total Priority FTE Targets</b>		(13)	1,427	(23)	1,404	-	1,404