



VIU COVID-19 Learning Space Entry/Exit Guideline

VIU's priority during COVID-19 is the continued support of the safety and well-being of our students, employees and broader community. The following procedure is designed as a general best practice that can be used for any learning space at VIU as VIU transitions back to face-to-face teaching activities at all VIU campuses.

Guidelines should include, but are not limited to:

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SAFE SOCIAL INTERACTIONS	1.	Social distancing of 2m is maintained outside of learning space while waiting to enter
	2.	Entry to classroom/shop should be through a designated door.
	3.	No more than pre-determined class capacity is allowed inside at one time.
	4.	Traffic flow indicators within the learning space should be used to help maintain social distancing using of tape, decals, etc. on the floors (approved by Facilities)
	5.	Social distancing (2m) between students maintained using clear markings (signs, decals, etc.) or pre-assignment, designated work areas with identifying signs and/or decals on the floor, if appropriate
	6.	Students will not enter the work area of another student
	7.	Students will respect the 2m area within learning spaces that are dedicated to instructors.
	8.	No student access within any section of the learning space that has been cordoned off from use
PERSONAL HYGIENE	9.	Hands to be sanitized at hand sanitizing station by door before entering.
	10.	On entry, remind all persons about personal hygiene expectations throughout the class (hand washing, cough/sneeze etiquette, etc.) and to refer to posters in the class if needed.
	11.	Hands to be sanitized at hand sanitizing station by door before exiting.
ENVIRONMENTAL HYGIENE	12.	On Entry, remind student about responsibilities to clean shared equipment/tools between each use

Exposure Control Plan – COVID-19

Date of Issue: April 2020

Review: New

VIU.HSS.SAFETY.005.Hazardous Materials and Substances



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	13.	On Exit, remind students that the controls and surfaces of any shared equipment needs to be sanitized before they leave.
PERSONAL PROTECTIVE EQUIPEMENT (PPE)	14.	Any Personal Protective Equipment that is required to safely manage the hazards of the learning activity, are put on at the entry.
	15.	Any Personal Protective Equipment that is required to safely manage the hazards of the learning activity, are disposed of into garbage receptacle on exit.